

Minutes of the AGM of Perth and Kinross Foodbank held in the Perth Christian Outreach Centre on Tuesday 11th February 2020 at 7.30p.m.

Present: Michael Archibald (Chair) and Management Committee members Rona Archibald, Ivan Carnegie, Anne Chatt, Marjorie Clark, Christine Gillies, Jane Milne, Mike Westall, Sonia Dixon and 41 others.

Apologies had been received from Fraser Hunter, Bayne Shaw, Karen Kinloch, Leigh M and Maureen D.

1. **Welcome** The Chairman Michael Archibald welcomed those present to the 6th AGM of Perth and Kinross Foodbank. He thanked the Christian Centre where we were meeting, and where the volunteers had enjoyed a meal before the AGM.

2. The **Minutes** of the previous AGM of January 29th, 2019 were accepted as correct.

3. **Chairman's Remarks:** Michael Archibald commented that much work had been done in 2019. The contribution of Lynn-Marie Neil, who had been employed last January and who had developed the volunteer handbook and the training for volunteers, had been much appreciated. We have a busy year ahead, with plans for various developments, all of which will ensure we can continue to give the best service to our clients and customers.

4. **Secretary's report:** Marjorie Clark explained that the Management Committee is responsible for the governance of the Foodbank, watching the budget, ensuring we have the correct policies in place, making decisions about the building, strategic planning, and ensuring we abide by charity regulations. It has met five times in the past year; tribute was paid to the calibre of all three of our employees, and it was good that we had been able to increase their wages and hours this year, as well as giving Lynn-Marie a permanent contract. Our financial resources have been expertly managed by our Treasurer Sonia Dixon; we were fortunate that Accountants Johnston and Carmichael had chosen us as their Charity of the Year and they also independently examined our accounts before they were submitted to OSCR. Much work had been done this year in supporting the Blairgowrie outlet, and a recent volunteers evening there had been well received. CCTV is now in place but only operates when the Foodbank is unoccupied. The lease has been renewed for another 5 years. Thanks were expressed to all members of the Management Committee and their various expertise, and also thanks to all our volunteers.

5. **Project Coordinator's report:** Eleanor Kelleher presented a very comprehensive report (see Appendix 1)

The statistics for January – December 2019 were as follows:

- Vouchers received 2930 (up 10%)
- Total people fed 5895 (up 17%)
- Children fed 1870 (up 32%)
- Food stock in 58.3 tonnes
- Food stock out 58.3 tonnes

Her report outlined the successes but also the challenges as demand increases. She welcomed the addition of Lynn-Marie as a permanent member of staff; she also outlined the different ways in which we can support other food initiatives in Perth and Kinross, and was pleased to see that we are getting better at signposting clients to other sources of help. Future plans include more volunteer training, and thought given to reaching those who have difficulty in reaching the Foodbank because of our opening hours or distance needed to travel.

She too thanked all the volunteers for their commitment over the past year.

6. Katy Kitchingham from the Trussell Trust. Katy introduced herself as our new Area Coordinator from the Trussell Trust – her remit covers the Highlands and Islands, and we are one of six Foodbanks in her patch. Having shared some national statistics, she then outlined the consultations which have taken place regarding the future strategy of the Trussell Trust, entitled Network for Change. This will have three strands – changing communities, changing minds and changing policy. The Strategy will be launched in Glasgow on May 20th 2020, as part of a rolling Roadshow. She gave examples of two developments – in Orkney, where the Foodbank is working more closely with referral agencies, and an Edinburgh Foodbank which is working with a wraparound mental health programme.

Katy then answered questions from the floor, before being thanked by the Chairman for her presentation.

7. Treasurer’s Report. Sonia presented her report. The Annual Report and accounts from April 2018 – March 2019 had been approved, independently audited and submitted to OSCR in good time. Our financial situation at March 2019 was as follows:

Opening Balance	£41,760
Income	£71,510
Expenditure	£53,271
Surplus for year	£18,239
Closing balance	£ 59, 999

Sonia then outlined how the money was spent and where the money came from. She thanked Johnston Carmichael for carrying out the independent examination free of charge, and also thanked the support she had had from staff and Management Committee

8. Election of Trustees and Management Committee: Michael explained that we have five Trustees of the SCIO, and an expanded Management Committee which includes all the Team Leaders.. During the year, David Smith had retired as Team Leader, and had been replaced by Hugh O’Neill. Anna Bowman had stepped down from the Management Committee to enable Donald and Caroline Bailey to attend as reps from Blairgowrie. All members of the Management Committee were re-elected for a further year - Michael Archibald (Trustee), Rona Archibald, (Trustee), Donald and Caroline Bailey, Ivan Carnegie, Anne Chatt (Trustee), Marjorie Clark (Trustee), Sonia Dixon, , Fraser Hunter, Christine Gillies, Jane Milne, Hugh O’Neill, and Mike Westall (Trustee).

9. AOCB: there was none.

10. CLOSE: There being no further business, the Chairman thanked everyone for coming, and the Christian Centre for their hospitality.